



## **Community Now! Board of Directors Individual Member Responsibilities Agreement**

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As a board member of Community Now!, I am fully committed and dedicated to the mission and have pledged to carry out this mission. I understand that my duties and responsibilities include the following:

- Clearly understand, embrace and support the mission and vision of Community Now!
- Will attend and actively participate in all Community Now! board meetings and functions, including Board discussions between meetings via email or phone. If I am not able to meet my obligations as a board member, I will offer my resignation.
- Act as diligent decision makers and financial stewards in the best interest of Community Now!
- Attempt to raise at least \$1000/year on behalf Community Now!, which may include in-kind contributions such as donations of supplies or professional services, solicitation of silent auction items, solicitation of financial donations, etc.
- Make an annual personal financial contribution to Community Now!, the amount of which is to be determined by each individual Board member. Individual contributions will be kept confidential. However, the total financial contributions of the Board may be reported.
- Be willing to personally thank Community Now! funders and supporters and write letters of support on behalf of Community Now! as needed.
- Volunteer and document at least 40 hours per year on behalf of Community Now! including the time spent in and preparing for and participating in Board meetings.
- Promote Community Now! in a positive manner and model best practices consistent with the Community Now! mission and vision.
- Stay informed about Community Now! activities.
- Be willing to lend personal expertise/spearhead extra tasks.
- Attend at least (1) Community Now! action or event per year.
- Respect differing views, contributions and areas of expertise among Community Now! board members, staff members and volunteers.
- Follow the Community Now! by-laws and policies.